**South Park Parent Council**

**Minutes of Meeting**

**5 September 2016**

**Present:** P. Hendry, C. Irvine, H. Hepburn, J. Downie, A. Waller, S. Duthie

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| **1.Welcome and Apologies**  Paul welcomed the group and apologies were received from Alma Noble, Pamela Dickie and Sher Pirie. |  |
| **2.Minutes of Previous Meeting**  These were accepted as a true record. |  |
| **3.Matters Arising**  **Deputy Head Teacher Post**  Claire Taylor is now Deputy Head Teacher, along with Mrs Wann.  **AOCB**  Bob Jones is the Aberdeenshire representative for the National Parents’ Forum. Paul will forward to us any documentation received from him.  **Parents’ Items Raised**  **Paths/slabs**  Paths/slabs around the school were repaired during the first week back, thanks to Cllr Topping.  **Security**  The hatch will be fitted during the October holidays.  **Vandalism**  There have been three major incidents since the start of term, all three have been reported to the police. Two have been caught on cctv, but as yet no-one has been identified.  Duncan McBain has been out to visit, and a fixed cctv camera is to be fitted.  **Bank**  There has been a letter received from the bank. Carol is to check the names on the letter and Paul is to check the details on the account.  **Constitution**  A request for new members/new appointments to be discussed at the AGM.  **Public Meeting**  Paul spoke to the police, they have confirmed that they would be happy to attend any time.  One more letter to be sent to Aberdeenshire Council Roads Department requesting that they attend a meeting. If they will not attend a Parent Council meeting within 2 weeks then we will write to the Scottish Government.  **AOCB**  There has been no advancement on the re-zoning exercise. | PH  CI/PH |
| **4.Property Update**  Hall storage is in the process of being installed.  The hatch will be installed during the October holidays.  The new flooring will be laid in the October holidays.  The junior area will be painted during the October holidays.  The junior area will have new carpeting fitted during the Summer. |  |
| **5.Parent Council Spending**  No further spending since the purchase of the microphones. |  |
| **6.Public Meeting**  Discussed under **Matters Arising** |  |
| **7.AGM**  The date of 19 September 2016 has been set for the AGM.  Paul to create a flyer.  AGM to be advertised on Facebook and in Newsletter.  Paul to update parents on the work of the Parent Council so far, and request suggestions of any issues that parents would like the Parent Council to tackle. | PH  PH |
| **AOCB**  **Councillor Attendance**  Further to an email from Margaret Jane Cardno, there was a discussion regarding whether Councillors have to be formally invited to Parent Council meetings.  It would appear that Aberdeenshire Council cannot insist that Councillors be invited to Parent Council meetings.  Paul is to draft a response to Margaret Jane Cardno.  The dates of future Parent Council meetings will appear on the school website. | PH |
| **Next Meeting**  19 September 2016 at 6.15pm Parent Council  19 September 2016 at 7.30pm AGM  3 November 2016 at 6.15pm Parent Council | ALL |