

# Health and Safety



## Fraserburgh South Park Nursery

2023

## **UN Convention on the Rights of the Child**

**Article 24 (Health and health services):** Children have the right to good quality health care - the best health care possible - to safe drinking water, nutritious food, a clean and safe environment, and information to help them stay healthy. Rich countries should help poorer countries achieve this.

### **HSCS 5.17 My environment is secure and safe**

**HSCS 5.18 My environment is relaxed, welcoming, peaceful and free from avoidable and intrusive noise and smells.**

The nursery is included under the whole school Health and Safety policy which is in the Senior Deputy Head Teacher's office. All staff are familiar with the contents of this policy and can access it freely.

Nursery staff work towards developing a safe, caring and stimulating environment in which children can feel happy and secure. Nursery rules have been formulated to ensure a safe environment for the children.

All staff will undertake a risk assessment for any nursery activity that may carry significant risk. Examples may include

- Preparation of food
- Taking children out of nursery
- Using climbing apparatus
- Visits that include the introduction of animals to nursery.

Children will always be delivered to and collected from nursery by an adult. If the adult is not known to staff, some proof may be sought. Parents/carers are asked to inform staff of any changes of "pick up" arrangements.

All visitors to nursery should sign in at nursery or school reception area and wear a visitor badge.

### **First Aid**

- First Aid equipment is stored in a marked cupboard that the children cannot reach.
- There is a minor injury record kept in nursery to record any occasions when children are hurt through an accident.
- Parents/carers will be informed of any accidents (especially head injuries) and the action that was taken.
- If there is a more serious accident a first aid trained member of staff will deal with as appropriate then inform Mrs Duthie (school administrator) who will report it to the Health and Safety department at Woodhill house.

### **Management of medication**

If a child requires medication to be administered at Nursery, the following forms (kept in the first aid cupboard) will be filled in before this is done:

- Form 1 Aberdeenshire Council Request for School to Administer Medicine
- Form 2 Aberdeenshire Council Conformation of Head Teacher's Agreement to Administer Medication
- Form 3 Aberdeenshire Council Record of Medication Administered in School

Medicine will then be kept in a sealed, clearly labelled container with a visual photograph of each child in a locked cabinet.

#### **Risk assessments: premises / fire**

- Aberdeenshire Council has Risk Assessment documentation that can be used in nursery. Copies taken from Arcadia are in the School Information Folder
- Nursery is included in Fire Drills with the rest of the school. We are careful to ensure that each nursery class has the opportunity to take part in evacuation procedures twice a year.

#### **Relevant policy training**

- **REHIS Infection control and blood born viruses**
- **Object Handling**
- **Benefit Risk Assessment**
- **Paediatric First Aid**

Other relevant courses can be found on Aldo at

<https://aldo.aberdeenshire.gov.uk/login/index.php>